

Annual Spring Meeting of Participants
May 3 – 5, 2019
Chelsea Hotel, Toronto

HOTEL AND TRAVEL INFORMATION

Funded Participants

HOTEL ACCOMMODATIONS-

The Canadian Cancer Trials Group has booked a block of rooms at The Chelsea Hotel, Toronto.

Please book your own accommodation. Your room and tax will be paid directly to the Chelsea Hotel (Chelsea Room ONLY) for nights to attend the Annual Spring Meeting Thursday May 2nd, Friday May 3rd and Saturday May 4th. If additional nights are required (e.g. Wednesday May 1st or Sunday May 5th) and you did not receive a separate funded invitation for meetings being held on Thursday, May 2nd than please contact meetings@ctg.queensu.ca for approval. When distance of travel to the meeting site is less than 50km one way a delegate may not claim accommodation unless pre-authorized.

A credit card is required for booking your room and at time of check in (for any incidentals). **If you book your reservation and there is an increase in the room rate, AFTER April 9, we will reimburse funded participants for the \$158.00 ONLY** or unless special arrangements have been made. If you are unable to keep your reservation, please be sure to cancel the room 48 hours prior to 4pm EST arrival day. Participants will be responsible for reservations not cancelled.

Other Hotel- Should you choose to stay at another hotel, we may not be able to reimburse you for your accommodations. Reimbursement will depend on whether the room block has been fully utilized as we cannot pay for empty rooms and pay for accommodations at other hotels. Participants must inform us in advance of the Spring Meeting if they plan to stay at another hotel to be eligible for funding.

Please book your own accommodation by April 9, 2019:

ROOM BLOCK FILLED

Overflow block has been added – only Deluxe rooms available at \$249.00.

Funded participants will be reimbursed for the room block rate of \$158.00

CHELSEA HOTEL, TORONTO.

33 Gerrard Street, Toronto, ON M5G 1Z4

Reservations: 1-416-595-1975 or 1-800-243-5732 – (In-house reservations)

Fax: 1-416-585-4375

Ask for: CCTG- Block of rooms

On-line reservation link: [Reservation link](#)

Rate: ~~\$158.00~~ **\$249.00**

-check in time is 3:00pm

-check out time is 11:00am

TRAVEL INFORMATION

Travel MUST be booked according to the Canadian Cancer Trials Group [Travel Reimbursement Policies](#) and within your [Travel Allotment](#). Please check the overall schedule of events to book your travel according to your meeting invitations

Travel Allotment for two funded invitations:

If you receive, two funded invitations with a travel allotment in both, you can ONLY use one of allotted amounts. They cannot be combined or transferred to another person (e.g. travel allotment for Spring Meeting invitation is \$800 and travel allotment for a Thursday Workshop is \$800 therefore, your travel allotment will be \$800).

Travel Agents and Discounts:

You are welcome to use the Canadian Cancer Trials Group travel agency, Merit Travel. You will need to pay for your travel upfront and get reimbursed following the Annual Spring Meeting. Travel agent fees are part of your travel allotment.

Anna Tucci at Merit Travel: 1-866-341-1777 ext:7220 or(613) 342-1412 ext:7220 or atucci@merittravel.com

If you are using your own travel agent or booking your own travel, you are welcome to use the promotional discounts for the following carriers.

Air Canada:	Promo code: 74J3R9N1 10% off ONLY use if discount is equal or less than Economy Standard fare or best available fare at time of booking. To book a flight using the promotion code, access aircanada.com and enter your promotion code in the search panel.
Via Rail:	Discount code: 13840 10% off the best available fare in Economy from all stations throughout the VIA system to Toronto, Ontario and return. "Subject to the conditions and restrictions of the fare plan". Discount does not apply in any Escape fares, but Escape may still be the most economical fare at the time of booking.
WestJet:	Coupon Code: 2J8R4WK Promo Code WDD34 *Travel Agent use only 5% off Econo and 10% off EconoFlex fares for travel within Canada and 2% off Econo and 5% off EconoFlex base fares for guests travelling Trans-border into and out of Toronto. Please visit www.westjet.com/conventions to make a booking online.

Porter Airlines	Promo code: SMOP19 10% discount on all available base fares for travel (with the exception of lowest class fare during a public seat sale). Please book online at https://www.flyporter.com/en-ca/?promocode=SMOP19 or through your travel agent using the above promo code.
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These promotion codes are for use by conference attendees and organizers and are not for distribution.

If you have any questions please contact: Meetings@ctg.queensu.ca